



July 28, 2022

Atty. Matthew M. David
Officer-in-Charge
Anti-Money Laundering Council

Dear Atty. David,

Greetings from B Hotel Quezon City!

Thank you for your interest at the **B Hotel Quezon City**. We are pleased to submit our contract for your review and perusal.

GUESTROOMS

The **B HOTEL, QUEZON CITY** offers 111 rooms including superior, 1-bedroom suite, and 2-bedroom suite.

ROOM TYPE	PUBLISHED RATE	YOUR RATE (Single/Twin Occupancy)
Superior Rooms	PHP 9,000.00	PHP 3,100.00NET

Benefits:

- The room rates are inclusive of breakfast
- The room rates are inclusive of service charge.
- The room rates are non-commissionable.
- Complimentary wifi access
- Complimentary coffee and tea making facilities inside the room
- Complimentary use of the swimming pool and gym

TERMS AND CONDITIONS

- Room block will be released 7 days prior to check in date if the hotel does not receive credit card guarantee or financial deposit from organizer.
- The above rates are valid for this group only. The rates will be extended for early arrival and late departure, two (2) nights prior and after main group arrival and departure dates, subject to availability.
- Hotel reserves the right to adjust the room rate if the number of rooms materialized is below the number of rooms blocked.
- Confirmed rooms are available after 2:00PM on the day of the arrival. Check out time is 12:00NN. Early check in or late check-out will be provided based on availability.
- Room used from 12:00NN to 6:00PM will be charged at full contract rate.
- Bed type and other preferences will be provided subject to availability.

CANCELLATION

- <If group more than 50 rooms> Cancellation more than 20% of room block made between 14 to 7 days prior to arrival will be charged one (1) night cancellation fee.
- One (1) night cancellation fee will be imposed for **any** cancellation made less than 7 days prior to arrival.
- Full amount of stay charged will be imposed for cancellation made less than three (3) days prior to arrival or early departure.

BANQUET

EVENT DATE/TIME	August 04, 2022 – 8:00am to 7:00pm August 05, 2022 – 8:00am to 5:00pm
EVENT TITLE	MEETING
NUMBER OF PERSONS	28 persons
RATE PER PERSON	PHP 2,200.00 net/person (Plated morning and afternoon snacks with buffet lunch and dinner) PHP 1,200.00 net/person (Plated morning snacks, buffet lunch with plated afternoon snacks)

RESERVATION POLICY

Please be advised that we are not holding any blocking as of the moment.

GUESTROOMS AND BANQUET EXPENSES

Arrival Date: August 04, 2022

Departure Date: August 05, 2022

Twenty-eight (28) superior single room @ PHP 3,100.00net/room x 1 night = PHP 86,800.00

August 04, 2022

Full board package @PHP 2,200.00 net/person x 28 persons = PHP 61,600.00

August 05, 2022

Whole day package @PHP 1,200.00 net/person x 28 persons = PHP 33,600.00

Estimated guestrooms and banquet expenses = PHP 182,000.00

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TERMS AND CONDITIONS:

- If number of attendees is less than minimum guarantee, hotel will charge based on minimum guaranteed number.
- If number of attendees is greater than minimum guarantee, hotel will charge based on the actual number of attendees.
- Final number of minimum guaranteed is required seven (7) days prior to the event. Final number will not be adjusted more than 20% of minimum guarantee without prior agreement by the hotel.
- Menu to be decided seven (7) days prior to the function. Hotel reserves the right to decide the menu if menu choice has not been submitted by organizer in due time.
- No outside food and beverage will be allowed without written authorization from the hotel.
- Any adjustment from the agreed set-up made within 24 hours prior to the event will be subject to a service surcharge.
- Signage wording to be given to the hotel seven (7) days prior to the event.
- Function space will be available at least 45 minutes prior to the event. If you need the room to be ready in advance, please liaise with the Sales Department seven (7) days prior to the event and hotel reserves the right to charge room rental fee or any subsequent service surcharge.

BILLING ARRANGEMENT

Specified guestrooms and banquet meals only will be charged to the company with CAF (Certificate of Availability of Funds) or PO (Purchase Order) to be send prior to the event date.

PAYMENT ARRANGEMENT

For bank transfer payment option, please see bank details below: (strictly for advance payment only)

Payment for B Hotel Quezon City:

ACCOUNT NAME: NORTHBELLE PROPERTIES INC.

Bank	Banco De Oro Richville Center-Ayala Alabang
Address	Richville Ctr. 1314 Commerce Ave . Ext.Madrigal Business Park, Ayala Alabang Muntinlupa
Peso C/A No.	473-801-6345

SWIFT CODE: BNORPHMM

Confidentiality:

All information contained in this proposal are private and confidential and may not be disclosed or obligated to a third party for whatever reason or purpose.

If the proposal meets your approval, kindly affix your signature on the space provided below. We are sincerely looking forward for a rewarding business relationship with agency. Thank you and should you need further assistance, please feel free to contact me at mobile 0917- 112 9039.

Sincerely,



Ajie C. Pedalino
Assistant Director of Sales
THE B HOTEL, QUEZON CITY

CONFORME:

Atty. Matthew M. David
Officer-in-Charge
Anti-Money Laundering Council